

# Notice of meeting and agenda

## Governance, Risk and Best Value Committee

**10.00 am Tuesday, 1st August, 2023**

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

### Contacts

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## **1. Order of Business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of Interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 Minute of Governance, Risk and Best Value Committee of 2 May 2023 – submitted for approval as a correct record 7 - 26

## **5. Outstanding Actions**

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- 5.1 Outstanding Actions 27 - 46

## **6. Work Programme**

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- 6.1 Work Programme 47 - 54

## **7. Business Bulletin**

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- 7.1 None.

## **8. Reports**

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- 8.1 Edinburgh Leisure Annual Report 2021-22 – referral from the Culture and Communities Committee 55 - 104

<b>8.2</b>	Internal Audit Open and Overdue Internal Audit Actions – Performance Dashboard as at 22 June 2023 – Report by the Head of Internal Audit	105 - 114
<b>8.3</b>	Internal Audit Update Report Quarter 4 2022-23 – Report by the Head of Internal Audit	115 - 230
<b>8.4</b>	Internal Audit Update Report Quarter 1 2023-24 – Report by the Head of Internal Audit	231 - 270
8.4.1	Service Area Response to Internal Audit Report on Edinburgh’s Employer Recruitment Incentives (PL2301) – Report by Executive Director of Place	
<b>8.5</b>	Corporate Leadership Team Risk Report as of 15 June 2023 – Report by Chief Executive	271 - 284
<b>8.6</b>	Governance and Assurance Framework – Progress Update – Report by the Executive Director of Corporate Services	285 - 292
<b>8.7</b>	Annual Assurance Schedule – Edinburgh Health and Social Care Partnership – Report by the Interim Chief Officer, Edinburgh Health and Social Care Partnership	293 - 330
<b>8.8</b>	Workforce Deep Dive – Hard to Fill Roles – referral from the Finance and Resources Committee	331 - 340
<b>8.9</b>	Bed Base Review – Drumbrae Care Home	341 - 364
8.9.1	Bed Base Review - Drumbrae Care Home – Update – Report by the Executive Director of Corporate Services	
8.9.2	Bed Base Review – Drumbrae Care Home – referral from the Finance and Resources Committee	
<b>8.10</b>	Lessons Learned Exercise on the 23-24 budget setting process – referral from the Finance and Resources Committee	365 - 370
<b>8.11</b>	Response to motion by Councillor Lang - Surface Treatments of Carriageways - referral from the Transport and Environment Committee	371 - 380

## 9. Motions

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9.1 None.

### Nick Smith

Service Director, Legal and Assurance

## Committee Members

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Councillor Kate Campbell (Convener), Councillor Katrina Faccenda, Councillor Dan Heap, Councillor Stephen Jenkinson, Councillor Simita Kumar, Councillor Adam McVey, Councillor Claire Miller, Councillor Joanna Mowat, Councillor Jason Rust, Councillor Edward Thornley and Councillor Lewis Younie

## Information about the Governance, Risk and Best Value Committee

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The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Governance, Risk and Best Value Committee is being held in the City Chambers, High Street, Edinburgh and virtually by Microsoft Teams.

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact Rachel Gentleman, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, email [rachel.gentleman@edinburgh.gov.uk](mailto:rachel.gentleman@edinburgh.gov.uk)/[daniel.baigrie@edinburgh.gov.uk](mailto:daniel.baigrie@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

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